**Office of the Govt. Islamia High School Siranwali (Daska)**

No. Date.

**Subject : COMPUTER AND SCIENCE LAB INCHARGE**.

With reference to the subject cited above Mubashar Aleem SSE Phy is assigned the additional duty as incharge of COMPUTER AND SCIENCE LAB.

**Aims and Objectives**

* To look after both labs and labs related materials and apparatus.
* To maintain related stock registers.
* To ensure proper cleanliness in the labs with the help of c.iv

No & Date Even:

C. C.

1. DEO (SE) Sialkot with the request that the concerned teachers are responsible for mentioned duties.
2. Concerned teachers.
3. Office file.